

AFFIRMATION OF BOARD VOTING RECORD

SUBJECT: Request for Board Action by Board Member, Sean Sullivan; Office Directors take action to safeguard information related to recommendations

Doc Control#2015-103

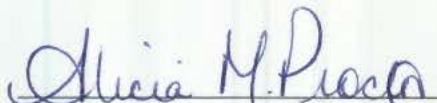
The Board, with Board Member(s) Sean Sullivan, Daniel J. Santos *approving*, Board Member(s) Jessie H. Roberson *disapproving*, Board Member(s) none *abstaining*, and Board Member(s) none *recusing*, have voted to approve the above document on June 1, 2015.

The votes were recorded as:

	APRVD	DISAPRVD	ABSTAIN	RECUSAL	<u>NO</u> <u>VOTE*</u>	COMMENT	DATE
Jessie H. Roberson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	05/29/2015
Sean Sullivan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	05/28/2015
Daniel J. Santos	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	06/01/2015

*Reason for "No Vote

This Record contains a summary of voting on this matter together with the individual vote sheets, views and comments of the Board Members.


Executive Assistant to the Board

Attachments:

1. Voting Summary
2. Board Member Vote Sheets

cc: Board Members
OGC
OGM Records Officer
OTD

DEFENSE NUCLEAR FACILITIES SAFETY BOARD

NOTATIONAL VOTE RESPONSE SHEET

FROM: Jessie H. Roberson

SUBJECT: Request for Board Action by Board Member, Sean Sullivan; Office Directors
take action to safeguard information related to recommendations


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Approved _____ Disapproved X Abstain _____

Recusal – Not Participating _____

COMMENTS: Below X Attached _____ None _____

It appears to me that the Board has very clear guidance on handling and marking pre-decisional documents in every stage. The guidance for the agency is defined in the Board approved procedures authored by Mr. Sullivan and myself in 2014 (and was also included in the predecessor procedures, as well). The Board discussed these requirements during the development and the approval process. Once the Board approved the procedures, every employee was required to read and asked any questions for clarification, and Office Directors were required to confirm with the Chairman this task was completed. The Technical Organization was then required to incorporate these and any other requirements from the Board Procedures into their operating procedures. I have reviewed those OTD procedures and confirmed this was done and each employee has undergone formal training on the contents of their procedures for each of the different types of pre-decisional documents they might initiate or handle. This guidance applies whether pre-decisional documents are handled in an individual's office or in a closed meeting of the Board. It may be wise to re-emphasize this to all staff prior to the close meeting but I believe we have adequate definition and requirements, and if complied with, this should provide adequate confidence that pre-decisional documents are shielded from disclosure inappropriately.



Jessie H. Roberson
May 29, 2015

Date

Lotus Smith

From: Sean Sullivan
Sent: Thursday, May 28, 2015 11:25 PM
To: Lotus Smith
Subject: Re: Doc#2015-103 Request for Board Action by Board Member, Sean Sullivan; Office Directors take action to safeguard information related to recommendations

Approved. No comments.

----- Original Message -----

From: Lotus Smith [b(6)]
Date: Thu, May 28, 2015 7:21 AM -0700
To: "Daniel J. Santos" [b(6)], Jessie Roberson [b(6)], Sean Sullivan [b(6)]
CC: Alicia Proctor [b(6)], Lotus Smith [b(6)]
Subject: Doc#2015-103 Request for Board Action by Board Member, Sean Sullivan; Office Directors take action to safeguard information related to recommendations

This email is an electronic record of Notational Vote. Voting ballot will follow shortly. Also, accepting electronic votes.

**DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET**

FROM: Members of the Board
SUBJECT: Request for Board Action by Board Member, Sean Sullivan; Office Directors take action to safeguard information related to recommendations

Doc#2015-103 Request for Board Action by Board Member, Sean Sullivan; Office Directors take action to safeguard information related to recommendations

Office Directors inputs included.

Approved _____
Disapproved _____
Abstain _____
Recusal – Not Participating _____

COMMENTS:

Below _____
Attached _____
None _____

Lotus Smith
Executive Secretary
Office of the Chairman
Defense Nuclear Facilities Safety Board
625 Indiana Ave, NW, STE 700
Washington, DC 20004
Phone: [b(6)]

DEFENSE NUCLEAR FACILITIES SAFETY BOARD

NOTATIONAL VOTE RESPONSE SHEET

FROM: Daniel J. Santos

SUBJECT: Request for Board Action by Board Member, Sean Sullivan; Office Directors
take action to safeguard information related to recommendations

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Approved Disapproved _____ Abstain _____

Recusal – Not Participating _____

COMMENTS: Below _____ Attached _____ None



Daniel J. Santos

June 1, 2015

Date